

TOWN OF ANTRIM
BOARD OF SELECTMEN'S MEETING AGENDA
February 28, 2000

6:00 p.m. MEETING CALLED TO ORDER

GENERAL BUSINESS

- Review and discuss equalization ratio for 1999 (95%)
- Review, discuss and approve vacation request for Town Administrator
- Review and discuss status of cleaning Town Hall
- Review and discuss Mrs. Caswell's letter regarding reinstatement of the F.F. ladies auxiliary.
- Review and approve Antrim Player's use of Town bulk mail permit to send and informational flyer regarding the Town Hall warrant article.
- Review 2000 Warrant and discuss who will address each article.
- Review and approve minutes of the February 14, 2000 meeting.

Miscellaneous Items to be Signed

Contract for emergency lighting and signs for Town Hall.

Non-Public Session, as required

Review and discuss a tax delinquency matter.

WINWORD/AGENDA.DOC

APPROVED MAR 6 2000

**TOWN OF ANTRIM
BOARD OF SELECTMEN'S MEETING MINUTES
February 28, 2000**

6:00 p.m. MEETING CALLED TO ORDER – Chairman Seeger opened the meeting at 6:00 p.m.

PRESENT: Chairman Tim Seeger and Selectman Denise Dargie and Town Administrator Kelley Collins

ABSENT: Selectman Eric Tenney

GENERAL BUSINESS

• **Review and discuss equalization ratio for 1999 (95%)**

The Town Administrator briefly went over the most recently received equalization ratio and discussed equalization ratio vs. coefficient of dispersion. The Selectmen will carefully review the entire text of the report at their convenience.

• **Review, discuss and approve vacation request for Town Administrator**

The Town Administrator is requesting some vacation time without pay. The Selectmen approved her vacation request for April 29 – May 9, 2000. The Town Administrator explained that she will be in Ireland during this period and may need 1-2 days of unpaid leave. The Selectmen unanimously approved the Town Administrator's request.

• **Review and discuss status of cleaning Town Hall**

The Town Administrator made the Board aware that our Building Agent, Tim Lang, who had agreed to continue on until we could replace him has had to curtail his activities. He just doesn't have the time to do an adequate job. The Town Administrator has run ads in several local publications, with still no response. She noted that Officer Giammarino, who filled in between Blue Knight Cleaning and Tim Lang is willing to clean until we can get someone. Officer Giammarino will charge us the same thing he did last time \$50 per week.

• **Review and discuss Mrs. Caswell's letter regarding reinstatement of the F.F. ladies auxiliary.**

The Selectmen carefully reviewed Mrs. Caswell's letter to Captain Doug Cottle, regarding the possible reinstatement of a Firefighters' Auxiliary. There was some confusion regarding why this issue is being taken up with Captain Cottle when the Selectmen very clearly stated that the Fire Chief would have to be consulted with regard to any operations on his fireground. No one was aware of any intention to reinstate an Auxiliary. The Selectmen instructed the Town Administrator to check with the Fire Chief regarding the status of any discussions on reinstatement of an Auxiliary.

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- **Review and approve Antrim Player’s use of Town bulk mail permit to send an informational flyer regarding the Town Hall restoration warrant article.**

The Selectmen reviewed the informational flyer that the Antrim Players would like to send using the Town’s bulk mail permit. Chairman Seeger suggested a minor rewording of one line. Selectman Dargie agreed. The Board agreed that if the line “Selectmen have stated that if the article does not pass, they will close the upstairs of the Town Hall, possibly forever.” TO “The State Fire Marshal’s Office has stated that if the article does not pass, they will require the Selectmen to close the upstairs of the Town Hall possibly forever.

- **Review 2000 Warrant and discuss who will address each article.**

The Board unanimously agreed to table this item until the next meeting when all three Selectmen will be present to discuss this matter.

- **Review and approve minutes of the February 14, 2000 meeting.**

The Selectmen reviewed and unanimously approved the minutes of the February 14, 2000 meeting.

- **Logging on Pleasant Street**

Chairman Seeger made the Board aware that he had received a complaint from a resident regarding logging trucks traveling Pleasant Street quite late in the evening (11:30p.m.) The Town Administrator noted that she would pass this information along to the police department.

The Board signed the following item(s):

Chairman Seeger signed the contract for emergency lighting and signs for Town Hall.

6:50 – 7:00 p.m. Non-Public Session under RSA 91-A:3, II – c to discuss a matter which if discussed in public may adversely affect the reputation of a member of the public.

Chairman Seeger made a motion to go in to Non-Public Session under RSA 91-A:3, II – c regarding a tax delinquency at 6:50 p.m. Selectman Dargie seconded. Roll Call Vote: Chairman Seeger – yes, Selectman Dargie – yes.

The Selectmen authorized the Town Administrator to send a letter to a resident notifying them that if they do not hear from the resident regarding payment of delinquent taxes the property may be taken by tax deed in June 2000.

Chairman Seeger made a motion to leave Non-Public Session under RSA 91-A:3, II – c at 7:00 p.m. Roll Call Vote: Chairman Seeger – yes; Selectman Dargie – yes.


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ADJOURNMENT

There being no further business to come before the meeting it was adjourned at 7:00 p.m.

Submitted by:



Kelley A. Collins
Town Administrator